|  |
| --- |
| **CERTIFICATES, SKILLS & COMPETENCES CHECKLIST** |
| **Users**: Education provider/student/apprentices/company Why: For the safety of the student and give the company/mentor help to give the student  correct tasks according to the student’s levelWhen: Before and during WBLHow: The teacher, student and mentor check the checkbox and sign the certificate.***The student and company/ mentor sign the checklist every day at WBL*** | ***SHOOL/BUILDING SITE:*** ***DATE:*****SIGNATURE:** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name |  | Surname |  | School |  |
| Date |  | Nationality |  |  |  |
|  |
| **Type** | **Competences and certificates Yes No** | **Remarks/Valid until** |
| **1** | **Basic Machine instructions** |  |  |  |
|  | Drilling machine 1 |  |  |  |
|  | Drilling machine 2 |  |  |  |
|  | Lathe 1 |  |  |  |
|  | Lathe 2 |  |  |  |
|  | Milling machine 1 |  |  |  |
|  | Milling machine 2 |  |  |  |
|  | Welding MIG/MAG  |  |  |  |
|  | Welding TIG |  |  |  |
|  | Welding electrodes |  |  |  |
|  | Cutting table |  |  |  |
|  | Side bank |  |  |  |
|  | CNC lathe |  |  |  |
|  | CNC milling machine |  |  |  |
|  | Die sinker EDM |  |  |  |
|  | Wire EDM |  |  |  |
|  | Grinding tools |  |  |  |
|  | … |  |  |  |

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| **2** | **National certificates** |  |  |  |
|  | VCA Basis (the Netherlands) |  |  |  |
|  | VCA Vol (the Netherlands) |  |  |  |
|  | First Aid |  |  |  |
|  | In-house emergency personnel |  |  |  |
|  | Driver’s license |  |  |  |
|  | Welding qualifications |  |  |  |
|  |  |  |  |  |
| **3** | **Practical training** |  |  |  |
|  | Electrical engineering |  |  |  |
|  | Pneumatics |  |  |  |
|  | Hydraulics |  |  |  |
|  | Forklift |  |  |  |
|  | Lifting equipment |  |  |  |
|  | … |  |  |  |
| **4** | **Theoretical training** |  |  |  |
|  | Constructional drawing |  |  |  |
|  | Knowledge of materials |  |  |  |
|  | Lifting in transport equipment |  |  |  |
|  | … |  |  |  |
| **5** | **Language training** |  |  |  |
|  | English |  |  |  |
|  | … |  |  |  |
| **6** | **Toolbox meetings** |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | … |  |  |  |

**ATTACHMENT**S:

1.

2.

3.

4.

Date:

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Student Company/mentor Education provider/teacher