|  |  |
| --- | --- |
| **CERTIFICATES, SKILLS & COMPETENCES CHECKLIST** | |
| **Users**: Education provider/student/apprentices/company  Why: For the safety of the student and give the company/mentor help to give the student  correct tasks according to the student’s level  When: Before and during WBL  How: The teacher, student and mentor check the checkbox and sign the certificate.  ***The student and company/ mentor sign the checklist every day at WBL*** | ***SHOOL/BUILDING SITE:***  ***DATE:***  **SIGNATURE:** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | | Surname |  | | | School |  |
| Date |  | | Nationality |  | | |  |  |
|  | | | | | | | | |
| **Type** | | **Competences and certificates Yes No** | | | | | **Remarks/Valid until** | |
| **1** | | **Basic Machine instructions** | | |  |  |  | |
|  | | Drilling machine 1 | | |  |  |  | |
|  | | Drilling machine 2 | | |  |  |  | |
|  | | Lathe 1 | | |  |  |  | |
|  | | Lathe 2 | | |  |  |  | |
|  | | Milling machine 1 | | |  |  |  | |
|  | | Milling machine 2 | | |  |  |  | |
|  | | Welding MIG/MAG | | |  |  |  | |
|  | | Welding TIG | | |  |  |  | |
|  | | Welding electrodes | | |  |  |  | |
|  | | Cutting table | | |  |  |  | |
|  | | Side bank | | |  |  |  | |
|  | | CNC lathe | | |  |  |  | |
|  | | CNC milling machine | | |  |  |  | |
|  | | Die sinker EDM | | |  |  |  | |
|  | | Wire EDM | | |  |  |  | |
|  | | Grinding tools | | |  |  |  | |
|  | | … | | |  |  |  | |

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| **2** | **National certificates** |  |  |  |
|  | VCA Basis (the Netherlands) |  |  |  |
|  | VCA Vol (the Netherlands) |  |  |  |
|  | First Aid |  |  |  |
|  | In-house emergency personnel |  |  |  |
|  | Driver’s license |  |  |  |
|  | Welding qualifications |  |  |  |
|  |  |  |  |  |
| **3** | **Practical training** |  |  |  |
|  | Electrical engineering |  |  |  |
|  | Pneumatics |  |  |  |
|  | Hydraulics |  |  |  |
|  | Forklift |  |  |  |
|  | Lifting equipment |  |  |  |
|  | … |  |  |  |
| **4** | **Theoretical training** |  |  |  |
|  | Constructional drawing |  |  |  |
|  | Knowledge of materials |  |  |  |
|  | Lifting in transport equipment |  |  |  |
|  | … |  |  |  |
| **5** | **Language training** |  |  |  |
|  | English |  |  |  |
|  | … |  |  |  |
| **6** | **Toolbox meetings** |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | Dd/mm/yy |  |  |  |
|  | … |  |  |  |

**ATTACHMENT**S:

1.

2.

3.

4.

Date:

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Student Company/mentor Education provider/teacher